

WIOA Eligible Training Provider Data Submission Agreement

The Workforce Innovation and Opportunity Act (WIOA) enacted July 22, 2014 contains new requirements for obtaining and maintaining status on the WIOA Eligible Training Provider List (ETPL). The State is now required to publish annual performance reports for eligible training provider programs. These performance reports include basic information about training programs such as costs, as well as employment outcomes for the students completing the program. Program performance information will be used as eligibility criteria to apply or remain on the WIOA ETPL in subsequent years.

WIOA Eligible Training Providers must annually provide program-related information for students enrolled in each program listed on the ETPL. The program-related information (data elements) will be used to develop the annual performance reports.

Training providers are required to report student record data for all students, including both WIOA participants and non-WIOA participants, enrolled in the programs listed on the ETPL. The social security number must be used as an identifier for tracking enrollments and exits. The Idaho Department of Labor will determine the student employment and wage outcomes using the social security number submissions matched against Unemployment Insurance Wage Records and other available employment databases. Training providers must also submit information on student demographics, enrollment, completion, and credential obtainment to provide the reporting data not captured through social security numbers.

All current information regarding the Idaho WIOA Eligible Training Provider Policy, Application Procedures, and Annual Reporting Requirements is available at www.labor.idaho.gov/ETP. Questions may be directed to WIOAETP@labor.idaho.gov.

In order to qualify for inclusion on Idaho's WIOA Eligible Training Provider List, I certify that I, on behalf of

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- Have reviewed the Idaho WIOA Eligible Training Provider Policy as established by the Idaho Workforce Development Council.
 - Have reviewed the Idaho WIOA Training Provider Eligibility Application and Procedures as provided by the Idaho Department of Labor.
 - Have reviewed the annual program and student data reporting requirements established by the U.S. Department of Labor and fulfilled by the Idaho Department of Labor.
 - Will provide all requested information regarding my institution and training program as directed by the Idaho Department of Labor.
 - Will collect student record data, as described in the requirements, for all attendees of eligible programs.
 - Will annually report to the Idaho Department of Labor the required student records using the secure transmission process as directed by the Department.

_____ designates the following individual to work with staff from the Idaho Department of Labor to provide the required data elements and receive training on collection, secure storage and transmission. I agree to notify the Idaho Department of Labor immediately when this person is no longer authorized.

Point of contact for data collection:

Name of Entity:

Name of Point of Contact:

Title:

Signature:

Date:

Mailing Address:

Telephone Number:

Email Address:

I understand this agreement is required for application to the Idaho WIOA Eligible Training Provider List. I also understand that failure to comply with the written application or reporting requirements from the Idaho Department of Labor will result in removal from the Idaho WIOA Eligible Training Provider List.

Signature

Date

Print Name and Title

Name of Entity