

TAAP 01-08

WIAP 01-08

Date: April 22, 2009
To: Department Area Managers and Local Office Managers; All WIA Subrecipients
From: Dwight A. Johnson, Employment and Training Administrator
Subject: Trade Adjustment Assistance and Workforce Investment Act Dual Enrollment Policy

The purpose of this Trade Adjustment Assistance (TAA) and Workforce Investment Act (WIA) policy letter is to provide notification concerning a new state policy requiring TAA participants to be dual enrolled in a National Emergency Grant (NEG), if available, WIA Dislocated Worker, or other appropriate WIA program.

Discussion

The US Department of Labor (USDOL) mandates 85% of Trade funding allocations must be spent on program costs, which includes only participant costs and does not include staff time charges. USDOL allows only 15% funding for administrative costs that covers all non-participant costs, to include staff time charges, management information system development and maintenance, and overhead costs, etc.

Because of the small amount of funds allocated to administration, the department has rapidly spent Trade administrative funds at a higher rate than program funds in the last few years. In an effort to reduce and safeguard administrative costs, the department must utilize different funding sources for staff costs.

Policy

Effective immediately, TAA participants approved for training, job search, or relocation services are required to be dual enrolled in WIA NEG (first priority) if available, Dislocated Worker, or other appropriate WIA programs. If you currently have a TAA participant not enrolled in a WIA program, please do so now. **All staff time will be charged to one of the WIA funded programs. Staff time will not be charged to TAA.**

Contact Information

Please direct questions in regards to the above to your regional liaison (see contact information below) or Rico Barrera at extension 3316; rico.barrera@labor.idaho.gov.

Regional Liaison extensions/email addresses:

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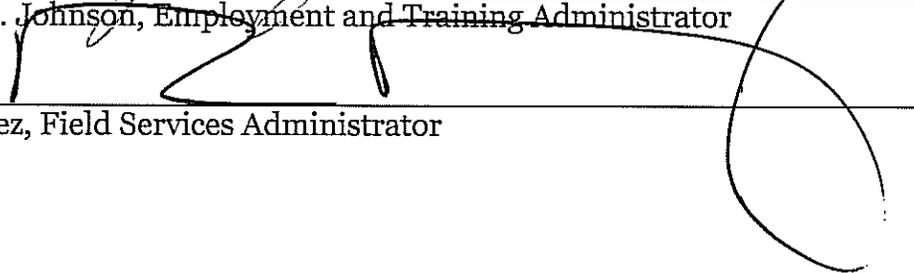
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Approved:



Dwight A. Johnson, Employment and Training Administrator



Roy Valdez, Field Services Administrator