

TRANSMITTAL #2

MEMORANDUM

June 13, 2013

TO: Workforce Development Council

FROM: Roger B. Madsen, Director, Idaho Department of Labor &
Mike Rush, Executive Director, Idaho State Board of Education

SUBJECT: New Eligible Training Provider List Approval Process

ACTION REQUESTED: Approval of revised eligible training provider process for inclusion on the state Eligible Training Provider List

BACKGROUND:

The Workforce Investment Act requires states approve training providers before WIA funds can be used to pay for occupational training. Each state is required to develop its own process to determine how training providers may apply for inclusion to the state's WIA Eligible Training Provider List (ETPL). The goals for Idaho's ETP system are to maximize customer training options, improve customer information and comply with WIA requirements. These training providers are approved by the Workforce Development Council.

Under the current process, training providers must follow a process established at the inception of the state's WIA program. The primary requirement for inclusion to the state ETPL is registration and compliance with the State Board of Education's (SBOE) statutes for proprietary schools. To date the council sought approval for waivers to federal requirements imposed upon providers, such as performance outcomes, for inclusion to the list. However, during the council's March 2013 meeting, it determined that performance information would be helpful for program participants in making decisions in selecting the optimal workforce training available in the state.

Proposed Changes to the State's Current ETP Process

To address the council's request, the state proposes to enhance the process by incorporating several outcome-based criteria for inclusion to the ETPL. These criteria would include having training providers provide the following information:

- The number of students enrolled in a proposed program;
- The number of students completing those programs;
- The entered employment rate of these students; and
- The average earnings of these students once employed.

The council may choose to establish minimum performance level criteria for each of the criteria listed in order to be placed on the ETPL.

For example, currently the average graduation rate for all of Idaho's private and public postsecondary institutions is 50 percent based on data submitted to the Federal Financial Aid Institutional Metrics Data report that is updated quarterly.

The requirement to comply with SBOE proprietary school statutes would remain intact.

The new ETPL process will be facilitated by the Idaho Department of Labor's new labor exchange and multi-program management information system through America's Job Link Alliance (AJLA – see Attachment A for a screen shot of the data). This new computer-based system will require each training provider to apply online and respond to the new eligibility criteria questions established by the council. Institutions would provide their program outcomes on an annual basis until the AJLA system had several years of program data in place. Once the AJLA database contains historical data, it will generate training provider outcomes for each of its programs included on the ETPL based on WIA participants enrolled in those programs.

Once entered, the information becomes archived to provide a record of the provider's program performance over time, enhanced by the individual participant record information for those enrolled in the state's workforce training programs. As with the current process, the Idaho Department of Labor will act as an agent for the council and tentatively approve providers meeting the newly established criteria until formally approved/disapproved during the next council meeting.

The new AJLA system is currently in development and is projected for implementation at the end of the calendar year. Because implementation of this change during the middle of a program year may create problems for training providers, the state proposes to enforce the new process beginning in Program Year 2014 (July 1, 2014). This allows the state the time necessary to notify current providers of the process change and permits providers time to compile the individual program information for inclusion to the ETPL under these proposed requirements. After the start of the 2014 Program Year, the state will remove any training provider's programs not containing this required information.

Beginning July 1, 2013, the state proposes a moratorium on including any new programs to the ETPL until AJLA is live. Once AJLA is implemented, any training entity interested in adding their programs to the ETPL must abide by the new criteria established under this process. Existing providers will be sent notice indicating when the AJLA system is online and ready to accept their program information. Notice of these changes will also be posted on the department's website.

Approval of Current ETP programs

Until this process takes effect, the state must continue with its current plan for eligible training providers. Current providers on the ETPL have been approved by the council for courses added since March 2013. These providers will remain on the state list subject to continued performance and implementation of the new policy if approved by the council. The state's Eligible Training Provider List can be found at: <http://labor.idaho.gov/wia1/allregion.xlsx>.

The council has authorized the Idaho Department of Labor to review and tentatively accept applications on an ongoing basis. All applications to the Eligible Training Provider system must be submitted to the

department for tentative approval. These tentatively approved programs are then presented to the council for formal review and approval for official inclusion on the state's Eligible Training Provider List.

Inclusion on the Eligible Training Provider list does not mean the council has endorsed the training provider.

Attachment B lists those providers that have been tentatively approved for the WIA program by the department. The department is also providing more information regarding the training/tuition expenditures made on behalf of WIA participants to WIA Eligible Training Providers. Included with this transmittal is a table (Attachment C) for the council's review which shows each provider and their respective expenditures by funding stream – Adult, Dislocated Worker and Youth – followed by the total amount of WIA formula funds spent through the third quarter of PY12 (March 2013).

Staff Recommendation:

The staff recommends approval of the proposed new state Eligible Training Provider approval process for official inclusion on the state's Eligible Training Provider List for WIA to be implemented beginning July 1, 2014, and approval of the attached list of eligible training providers for official inclusion on the state's Eligible Training Provider List for WIA.

Contacts:	Primary:	Rico Barrera	(208) 332-3570, ext. 3316
	Secondary:	Allison McClintock	(208) 332-1579
	Secondary:	Susan Simmons	(208) 332-3570, ext. 3361

Attachment A to Transmittal #2

Program Performance - Test Train

Any program that is covered by the Higher Education Act (HEA) or is a registered apprenticeship program is not required to submit the following performance data information for initial eligibility. However, it is encouraged.

All programs must complete the following performance data to be considered for renewal (subsequent eligibility).

Any providers requiring assistance acquiring statistical performance information on program participants for the Employed and Average Wage measures may request assistance for UI wage matching. If interested in this assistance, please contact the Local Area contact for instructions.

Enter either raw numbers or percentages, not both.

test train

Program Performance For All Students

Begin Date	<input type="text" value="mm/dd/yyyy"/>
End Date	<input type="text" value="mm/dd/yyyy"/>
Number Participated	<input type="text"/>
Number Completed	<input type="text"/>

Completed 0%
Percent

Number Employed After Leaving The Program	<input type="text"/>
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Employed 0%
Percent

Avg Hourly Wage At Placement:	<input type="text" value="0.00"/>
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Do not enter the percentages if Completed and Employed values are entered.

Completed Percent	<input type="text"/>
Employed Percent	<input type="text"/>

WIA Participant Performance

To be filled in by Local Area Staff

Begin Date	
End Date	
Completed	
Employed	

Employed 0%
Percent

Employed > 6 Mo.	
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Employed > 6 Mo. 0%
Percent

Avg Hourly Wage > 6 Mo.:	0.00
Attained More Skills:	

Attained More Skills 0%
Percent

Do not enter the percentages if Employed, Employed > 6 mo., and Attained More Skills values are entered.

Employed Percent	
Employed > 6 Mo. Percent	
Attained More Skills Percent:	

**State of Idaho
WIA Eligible Training Provider List
Courses Added Since 2/2013**

Region	Course	School	City	Certification
III	Nat'l Center for Construction Education & Research	Supportive Housing & Innovationve Partnerships	Boise	certificate
IV	OSHA 10 Hr. General	Bridea Training and Development Solutions	Twin Falls	certificate
IV	Lean Manufacturing	Bridea Training and Development Solutions	Twin Falls	certificate
IV	OSHA 30 Hr General	Bridea Training and Development Solutions	Twin Falls	certificate
IV	Plant Maintenance Technology	Bridea Training and Development Solutions	Twin Falls	certificate
IV	Lean Manufacturing on-line	Bridea Training and Development Solutions	Twin Falls	certificate
II	Private Pilot	Stout Aviation	Lewiston	License
II	Commerical/Inst	Stout Aviation	Lewiston	License
III	MTA Server Client	Leap Fox Learning	Meridian	Certificate
III	MTA Developer	Leap Fox Learning	Meridian	Certificate
III	MTA DBA	Leap Fox Learning	Meridian	Certificate
VI	Cosmetology	The Hair Academy	Rexburg	certificate

Table 1

Attachment C to Transmittal #2

PY 2012 WIA Eligible Training Provider Expenditures (Y-T-D) by Funding Stream				
Provider Name	Adult	Youth	Dislocated Worker	Provider Totals
ALLWEST TESTING AND ENGINEERING	\$ 32,400		4558	\$ 36,958
AMARILLO COLLEGE OF HAIRDRESSING (Nampa)	\$ 5,500	\$ 2,000		\$ 7,500
AMERICAN BOARD OF CERTIFIED TEACHER EXCELLENCE	\$ 7,100		\$ 10,890	\$ 17,990
AMERICAN INSTITUTE OF CLINICAL MASSAGE	\$ 1,445			\$ 1,445
AMERICAN INSTITUTE OF HEALTH TECHNOLOGY	\$ 4,600	\$ 5,434	\$ 6,031	\$ 16,065
AVCENTER	\$ 2,000			\$ 2,000
BOISE BARBER COLLEGE			\$ 5,000	\$ 5,000
BOISE STATE UNIVERSITY	\$ 56,223	\$ 18,737	\$ 56,412	\$ 131,372
BRIGHAM YOUNG UNIVERSITY IDAHO	\$ 11,248	\$ 6,556	\$ 6,022	\$ 23,826
BROWN MACKIE COLLEGE - BOISE	\$ 2,500			\$ 2,500
CARRINGTON COLLEGE	\$ 4,520		\$ 5,800	\$ 10,320
COLLEGE OF SOUTHERN IDAHO	\$ 116,126	\$ 93,984	\$ 199,271	\$ 409,381
COLLEGE OF WESTERN IDAHO	\$ 90,106	\$ 67,100	\$ 88,709	\$ 245,915
EASTERN IDAHO TECHNICAL COLLEGE	\$ 30,022	\$ 8,281	\$ 34,920	\$ 73,223
EXECUTRAIN (Computer training)	\$ 4,650		\$ 20,450	\$ 25,100
GUARDIAN COLLEGE			\$ 3,920	\$ 3,920
IDAHO PROVISIONERS			\$ 1,500	\$ 1,500
IDAHO STATE UNIVERSITY	\$ 91,723	\$ 45,736	\$ 165,444	\$ 302,903
ITT TECHNICAL INSTITUTE	\$ 2,000		\$ 2,000	\$ 4,000
JETSTREAM AVIATION			\$ 3,127	\$ 3,127
LAKE PEND OREILLE School Dist	\$ 3,725	\$ 745	\$ 2,995	\$ 7,465
LEITZKE TRAINING AND CONSULTING	\$ 3,545			\$ 3,545
LEWIS-CLARK STATE COLLEGE	\$ 86,748	\$ 23,867	\$ 24,657	\$ 135,272
NORTH IDAHO COLLEGE	\$ 175,968	\$ 101,356	\$ 134,679	\$ 412,003
NORTHWEST LINEMAN COLLEGE	\$ 10,975		\$ 11,234	\$ 22,209
NORTHWEST NAZARENE UNIVERSITY		\$ 1,931		\$ 1,931
PRO-AUT TRAINING AND CONSULT	\$ 42,696	\$ 4,748	\$ 83,392	\$ 130,836
PRO-WELD	\$ 15,150	\$ 1,650	\$ 7,700	\$ 24,500
QUIK INTERNET & COMPUTER SERVICE			\$ 32,620	\$ 32,620
RAZZLE DAZZLE COLLEGE OF HAIR DESIGN			\$ 3,000	\$ 3,000
SAGE TRUCK DRIVING SCHOOLS	\$ 148,870	\$ 2,193	\$ 188,080	\$ 339,143
SUCCESS TRANSPORTATION SERVICES	\$ 75,560	\$ 3,888	\$ 7,751	\$ 87,199
TOP GUN DRIVING ACADEMY	\$ 10,516		\$ 21,565	\$ 32,081
TONI & GUY Hairdressing Academy			\$ 2,500	\$ 2,500
TREASURE VALLEY COMMUNITY COLLEGE	\$ 26,196	\$ 4,522	\$ 22,274	\$ 52,992
TRICO CONSTRUCTION	\$ 17,500		\$ 25,650	\$ 43,150
TWIN EAGLES WILDERNESS SCHOOL	\$ 2,667			\$ 2,667
UNIVERSITY OF IDAHO	\$ 43,343	\$ 9,715	\$ 27,287	\$ 80,345
VELVET TOUCH ACADEMY OF COSMETOLOGY			\$ 1,585	\$ 1,585
Totals	\$ 1,093,222	\$ 402,443	\$ 1,206,465	\$ 2,702,130

Table 2

WIA Occupation Of Training for PY 2012, y-t-d	Occupation Count
HEAVY AND TRACTOR-TRAILER TRUCK DRIVERS	132
NURSING AIDES, ORDERLIES, AND ATTENDANTS	113
REGISTERED NURSES	67
MEDICAL ASSISTANTS	30
WELDERS, PRODUCTION	22
AUTOMOTIVE SERVICE TECHNICIANS AND MECHANICS	21
MEDICAL SECRETARIES	20
OFFICE & ADMINISTRATIVE SUPPORT WORKERS	19
LICENSED PRACTICAL AND LICENSED VOCATIONAL NURSES	18