

TRANSMITTAL #2

MEMORANDUM

January 13, 2016

TO: Workforce Development Council
FROM: Tim Komberec, Workforce Development Council Chairman
SUBJECT: Update Workforce Development Council Bylaws
ACTIONS REQUESTED: Approve suggested revisions to Council bylaws.

BACKGROUND:

The purpose of the state Workforce Development Council is to serve as a state and local governance board for workforce development purposes in the state, providing public policy guidance for and exercise oversight with respect to activities conducted under the Workforce Innovation and Opportunity Act (WIOA) throughout the state, financed in whole or in part with funds from the U.S. Department of Labor as well as other state local and federal workforce development funds, and to exercise all other responsibilities authorized by the Act and other applicable state and federal laws and regulations.

As it executes these duties, the Council is governed by bylaws that were originally developed during its establishment under the Job Training and Partnership Act (JTPA) and subsequent revisions under the Workforce Investment Act (WIA). With the enactment of WIOA, the Council's bylaws require slight revision to address changes with the new legislation. In addition, the bylaws need amended to conform to the Governor's Executive Order which outlines the Council's role and responsibilities.

A Bylaw workgroup, which included several Council members and Council staff, met several times to review and revise the bylaws to address these changes. The product of this effort, the proposed revisions, are attached to this transmittal.

Recommendation:

Staff recommend the Council approve the proposed updates to Workforce Development Council bylaws. Based on the bylaws themselves, these updates must be approved by two-thirds vote of the membership.

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