

**WIAB 06-06**

**DATE:** November 14, 2006  
**TO:** All WIA Subrecipients  
**FROM:** Leandra M. Burns, Administrator, Employment and Training  
**SUBJECT:** Use of Interstate Benefits Inquiry (IBIQ) as a WIA Supplemental Reporting/Eligibility Source

### **Supplemental Reporting Background Information**

Unemployment Insurance wage records are the primary data source for many of the WIA program performance measures. If Unemployment Insurance (UI) wages are not found for WIA exiters in the 1st, 2nd, 3rd or 4th quarters after exit, supplemental data regarding the exiter's employment status may be collected and recorded for the employment-related measures utilizing the Supplemental Reporting screen in the WIA Management Information System.

### **Missing Wage Record Interchange System (WRIS) Data**

This week, case managers were asked to begin entering supplemental reporting data into the WIA Management Information System (MIS). Participants with out of state wages appear on the report, even though some case managers are able to view wages in the Interstate Benefits Inquiry (IBIQ) system.

This is because the National Association of State Workforce Agencies (NASWA), the organization formerly charged with administering the Wage Record Interchange System (WRIS), is no longer administering the WRIS. At this time, no states are contributing to the WRIS.

An agreement with the U.S. Department of Labor, who will be administering the WRIS, is in the works and we are hopeful that it will be in place by next quarter. Employment information gathered through WRIS will override entry in the WIA Management Information System where it indicates exiters were not employed.

### **Utilization of IBIQ Wage Information**

The IBIQ system is used to view UI wage and claim information from other states. The Interstate Information Exchange Agreement with the National Association of

State Workforce Agencies (NASWA) specifies that the wage information obtained is to be used *solely for administration of state and federal unemployment compensation laws*.

### **Supplemental Reporting Source Documentation**

As a result of this agreement, case managers may not use IBIQ as a source for gathering data for supplemental reporting or eligibility purposes for WIA.

An example of Supplemental Reporting source documentation that may be used includes:

- W-2s
- 1099 forms
- Pay stubs
- Telephone verification\*

\*Telephone or e-mail verification with employers and participants (or clients/contracting entities for self employment) can be used if also documented in the case notes.

### **Reference Information**

Both the Eligibility TAG and the Follow-Up and Performance Measures TAG are being modified to reflect this information. However, case managers should still refer to these TAGs for additional documentation that may be used in lieu of IBIQ information for supplemental reporting and eligibility purposes.

### **Questions**

If you have any questions, please contact your assigned grants manager.