



CREATE YOUR CIS PORTFOLIO

1

**Go to
IdahoCIS.org**

2

**Use your
school or
agency login**

3

**Set up your
My CIS Portfolio**
(use the link at the top
right of the screen)

4

Start using CIS!

:: Outline your education and work history :: Design a course plan for guidance and action :: Create and save multiple résumés ::

My CIS Portfolio includes:

My Career Plan

Complete activities and save reflections.

My Check List

Track progress on assigned activities.

My CIS Favorites

Bookmark CIS pages.

My CIS Sorts & Assessments

Save and retrieve assessment results.

My Course Plan

Create individual graduation plans.

My Education and Work History

Create resumes and save information.

My Personal Information

Edit contact information.

My Files and Links

Upload files (up to 5MB) and bookmark links.

My Visitors

Give access to view your portfolio.

My Parents/Guardians

See when parents last viewed your portfolio.

Messages

Send and receive messages.

Optional Modules

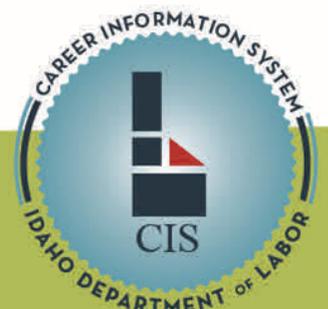
Access Academic Practice Tests and Dependable Strengths Assessment for portfolios that subscribe to these modules.

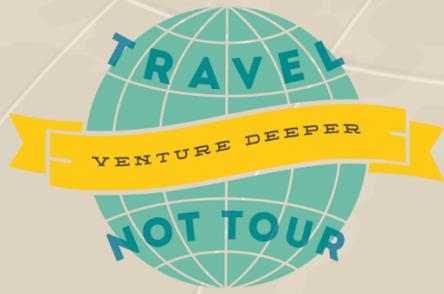
Idaho Department of Labor

C.L. "Butch" Otter, Governor • Kenneth D. Edmunds, Director
An Equal Opportunity Employer and Service Provider. Reasonable accommodations are available upon request. Dial 711 for Idaho Relay Service.

Idaho Career Information System • 317 W. Main St. • Boise, ID 83702 • (208) 334-3705 or (800) 935-4247

IdahoCIS.org





NAVIGATING STUDENT PORTFOLIOS

CAREER DEVELOPMENT WORKSHOP 2015



USERNAME:

- Username must be at least 6 characters with no spaces
- Username is NOT case-specific
- Username must be unique - no one else in Idaho

PASSWORD:

- Password must be at least 8 characters with no spaces
- Password must include at least 1 uppercase letter, at least 1 lowercase letter, and 1 number.
- Password IS case-specific.
- Any number of portfolios can use the same password.

HOME - JOB SEEKERS - BUSINESSES - CAREER INFO WAGES & STATS CALENDAR NEWS Search

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Idaho Career Information System - CIS

Providing comprehensive career information, resources and services to help you make successful education and career decisions.

Idaho CIS Contact Information
Phone: (208) 334-3705
Toll Free: (800) 935-4247
Email: idahocis@labor.idaho.gov

CAREER DEVELOPMENT TRAVEL NOT TOUR WORKSHOPS 2015

READ MORE & REGISTER

WATCH A VIDEO ABOUT THE 2015 WORKSHOPS

LOGIN - CIS IDAHOWORKS GUEST - CIS

Access your site, administration, staff, parent or visitor account here:

Username:

Password:

Login

» [Don't have a login?](#) » [Forgot your password?](#)