

Fall Career Development Workshops



Course Syllabus

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Course Description:

Educators will participate in several sessions over one day that offer training with regard to multiple career development education resources and labor data for use with students. Educators will also have hands-on training on eCIS and CISjunior, with a specific review of new additions to both products.

Education/Goals:

- Gain career/advising counseling strategies to help you assist students and other designated clients at any stage of their career development.
- Consider labor/work information and various assessments that will help you assist students and other designated clients make career choices based on accurate self-knowledge and information about the world of work.
- Access current and comprehensive career information that will assist you in helping students and other designated clients.
- Understand how to organize career information resources with an appropriate system that is accessible to end-users, user-friendly, flexible, and adaptable to change.

Learning Objectives:

- Identify ways to help students and other designated clients assess and relate their interests, competencies, needs, expectations, education, experience, personal background, and desired lifestyle to the employment market.
- Work collaboratively with academic divisions, departments, individual faculty members, student services, employers, and other relevant constituencies of the institution to enhance students' career development.
- Provide career/advising counseling to assist students and other designated clients at any state of their career development.
- Make current and comprehensive career information accessible to students and other designated clients as they explore and make career decisions.



- Provide resources to help students and other designated clients assess and relate their interests, competencies, needs, expectations, education, experience, personal background, and desired lifestyle to the employment market.
- Organize career information resources with an appropriate system that is accessible, user-friendly, flexible, and adaptable to change.

Course Requirements:

- In Class: Attend and participate in a minimum of 6.0 hours of Fall Career Development Workshop sessions.
- Out of Class:
 - Participate in planning meetings in your district that will help implement a program for career development for all students.
 - Provide an overall 2-page, double-spaced written reflection of the key strategies and data you gained from the workshop, that includes a plan for how you personally will use this material in your work with students or other designated clients. Submit completed reflection via e-mail to instructor (above). Note "FCDW Reflection Paper" in the subject line.

Learning Resources or Text:

Various conference handouts and references as requested.

