

# WIOA Transition Eligible Training Provider Frequently Asked Questions

## **Who do I contact if I have questions or need more information?**

Please submit your questions via email to [WIOAETP@labor.idaho.gov](mailto:WIOAETP@labor.idaho.gov).

## **Why is my company receiving this notice?**

Your company is currently or has previously provided training and received reimbursement for individuals using Workforce Innovation Act (WIA) funding. The Workforce Innovation and Opportunity Act replaced WIA

## **Why do I need to submit an application?**

The Workforce Innovation and Opportunity Act of 2014 replaced the previous Workforce Innovation Act of 1998. All current and prospective providers need to reapply in order to be approved as Eligible Training Providers.

## **What is the purpose of the letter of intent?**

The purpose of the letter of intent is to inform current and prospective training providers of the new requirements to become an Eligible Training Provider under the Workforce Innovation and Opportunity Act guidelines. The signed letter indicates that the provider is willing to move forward to comply with the upcoming data requirements for their eligible programs.

## **Who is the State or Federal oversight body for my institution?**

In Idaho all public postsecondary schools, private postsecondary schools and proprietary schools are required to register with the Idaho State Board of Education.

There are some exceptions where training providers are required to register with another oversight body instead. Examples include cosmetology programs which must register with the Idaho State Board of Licensing and flight training programs which must register with the Federal Aviation Administration (FAA). Please contact the Idaho State Board of Education if you have any questions.

## **What is a CIP code?**

Each educational program has a Classification of Instructional Programs (CIP) code. CIP codes allow different schools and education programs to report using similar definitions. For example, the Truck and Bus Driver/Commercial Vehicle Operator and Instructor program would be classified as 49.0205. Please see the National Center for Education Statistics for information on how to identify your program: <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

## **What is an O-NET or SOC code?**

Both codes are used to identify occupations. They have a similar numbering system, but are used for different purposes.

The Occupational Information Network (O-NET) is used by the Employment and Training Administration and designed to provide detailed information about what it is like to work in a given occupation, such as the requisite knowledge, skills and abilities. The Standard Occupational Classification (SOC) is used by the Bureau of Labor Statistics to provide labor market information about occupations, such as wages

and employment outlook. For more information about occupational codes, please see:  
<http://www.onetonline.org/>.

### **Why do I need to provide the required data elements?**

The reporting requirements for the Workforce Innovation and Opportunity Act require course information on all students enrolled in training programs, not just for students receiving WIOA related funding. The required data elements provide the information needed to report outcomes for WIOA programs.

The Idaho Department of Labor is the entity responsible for maintaining the Eligible Training Provider list. They will collect all the required data that is not already collected by the Office of the State Board of Education. They will use the provided data to publish WIOA-required performance reports on behalf of each training provider as required by WIOA Section 116(d)(4).

### **How will private and proprietary schools send required WIOA reporting data?**

After each program is completed or at established timeframes, Eligible Training Providers will send the required data elements to the Idaho State Board of Education using a secure file transfer method. Staff at the Idaho Department of Labor will provide training for Eligible Training Providers on registering for the secure file transfer system and the data transmission process after each provider is approved.

### **Where can Eligible Training Providers find the list of required WIOA data elements?**

The required data elements can be found in Attachment B of the Letter of Intent. These data fields have been determined by the Idaho Department of Labor and the Office of the State Board of Education to best meet the reporting requirements for Eligible Training Providers under WIOA. Though unlikely, the data elements are subject to change pending the U.S. Department of Labor issuing the WIOA final rules due in Spring 2016.