

# WIA\* Adult and Dislocated Worker Services

*Services designed to increase the employment, retention, earnings and occupational skill attainment of the adult and dislocated worker participants.*

## Program Overview

Assistance to qualified individuals could include job referrals, labor market information, specialized employment services such as GED preparation or out-of-area job search assistance. Job training opportunities are also available for appropriate eligible individuals.

## Three Levels of Services

Based upon the needs of the individual to obtain or retain employment for self-sufficiency, an eligible customer may be selected to receive all or part of the tiered services identified below.

Program services include but are not limited to:

### **CORE SERVICES**

- Orientation to the services available
- Initial assessment of an individual's needs and abilities
- Job search and placement assistance
- Labor market information and statistics
- Assistance in establishing eligibility for other federal, state or local programs
- Follow-up services to help individuals obtain or maintain employment

### **INTENSIVE SERVICES**

- Diagnostic testing and evaluation
- Career counseling
- Out of area job search assistance
- Basic skills training such as GED, language, math or computer skills
- Relocation assistance
- Work experience
- Internship assignments

### **TRAINING SERVICES**

- Occupational skills training such as vocational training through a community college
- On-the-job training
- Customized training
- Entrepreneurial training
- Skill upgrading and retraining

## Adult Eligibility

Individuals must meet the following criteria to be eligible to receive services:

- Be 18 years of age or older; and
- Be a U.S. citizen or eligible to work in the U.S.; and
- Comply with Selective Service registration requirements when appropriate; and
- Comply with local or state residency requirements when imposed.

In addition to establishing eligibility, the individual must be assessed and selected for participation.

*Note: Priority for adult intensive and training services will be given to applicants from low income households.*

## Dislocated Worker Eligibility

Individuals must meet the requirements cited above and one of the following:

- Unemployed due to a plant closure within the last two years (includes pending closures) or
- Unemployed due to a lay off within the past two years or received a notice of layoff and is unlikely to return to his/her previous occupation, or
- Self employed but business has failed or is failing, or
- Displaced homemaker

In addition to establishing eligibility, the individual must be assessed and selected for participation.

*Note: Documents that confirm an individual's eligibility for WIA services will be required during the application process. Examples include but are not limited to birth certificate, social security card or layoff notice. Not all eligible applicants are entitled to selection for the WIA program. Selection is based on availability of funds, the individual level of need and the appropriateness of the individual's circumstances to receive services*

For more information, please contact the Idaho Department of Labor office nearest you or visit the website at [labor.idaho.gov](http://labor.idaho.gov).

*\*The Workforce Investment Act is a federally funded program designed to increase the employment, retention, earnings and occupational skill attainment of the adult and dislocated worker participants who receive these services.*