

# EQUAL OPPORTUNITY IS THE LAW

IT IS AGAINST THE LAW FOR THIS RECIPIENT OF FEDERAL FINANCIAL ASSISTANCE TO DISCRIMINATE ON THE FOLLOWING BASIS:

- Against any individual in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation, religious belief, citizenship or veteran status; and
- Against any beneficiary of programs financially assisted under Title I of the Workforce Investment Act of 1998 (WIA), on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his or her participation in any WIA Title I-financially assisted program or activity.

WIA TITLE 1 SERVICE PROVIDERS AND RECIPIENTS MUST NOT DISCRIMINATE IN ANY OF THE FOLLOWING AREAS:

- Deciding who will be admitted, or have access, to any WIA Title I-financially assisted program or activity;
- Providing opportunities in, or treating any person with regard to, such a program or activity; or
- Making employment decisions in the administration of, or in connection with, such a program or activity.

*What to do if you believe you have experienced discrimination*

**If you think that you have been subjected to discrimination under a WIA Title I-financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either:**

The recipient's equal opportunity officer (or the person whom the recipient has designated for this purpose); or The Director, Civil Rights Center (CRC), U.S. Department of Labor, 200 Constitution Avenue NW, Room N-4123, Washington, DC 20210.

- If you file your complaint with the recipient or service provider, you must wait either until the recipient or service provider issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Civil Rights Center (see address above).
- If the recipient does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you do not have to wait before filing a complaint with the Civil Rights Center. However, you must file your complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the recipient).
- If the recipient does give you written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with the Civil Rights Center. You must file your complaint within 30 days of the date on which you received the Notice of Final Action.

For information or to file a complaint, contact:  
Georgia A. Smith  
WIA Equal Opportunity Officer  
208-332-3570 x 2102  
geosmith@cl.idaho.gov  
TTD/ TTY: 711 (Idaho Relay Service)

**IDAHO**  
COMMERCE & LABOR

DIRK KEMPTHORNE, GOVERNOR  
ROGER B. MADSEN, DIRECTOR

Idaho Commerce & Labor is an equal opportunity employer/program.  
Auxiliary aids and services are available upon request to individuals with disabilities.  
Dial 711 for TTY Idaho Relay Service.