

WIAB 07-13

DATE: November 12, 2013
TO: WIA Dislocated Worker Subrecipients
FROM: Marsha Wright, Workforce Bureau Chief, Workforce Development Division
SUBJECT: Additional Guidance, Dislocated Worker Training National Emergency Grant (DWT NEG)

ALLOWABLE ACTIVITIES

Because core and intensive services are not allowable under the DWT NEG, the only activities allowed under this grant are activities 13 (internship), 18 (work experience), 21 (occupational classroom training), 22 (job readiness training) and 24 (on the job training).

Customers requiring core or intensive services, including job search assistance after training, must be co-enrolled in the Dislocated Worker program to receive such services.

Please note work experiences and internships are allowable intensive services only when combined with occupational training.

WIA MIS DATA ENTRY

Once a participant completes training under the DWT NEG, the case manager should complete the appropriate activity in the WIA MIS and exit the participant from the DWT NEG. If the participant requires further WIA services, the participant will need to be co-enrolled in the Dislocated Worker program to receive those services.

If co-enrollment is completed prior to exit from DWT, re-submission of eligibility documents to the grants management unit is not necessary.

OUTCOMES

For performance purposes, if a participant is exited from the DWT NEG without employment but remains enrolled in another WIA program, they will not be included in outcomes for the DWT NEG until they are exited from all WIA programs.

If a participant is exited from DWT while they are active in the Dislocated Worker program, future supplemental reporting may be required as the WIA MIS does not exclude participants from the supplemental report if they are still active in other WIA programs.

PARTICIPANT SCENARIOS

Below are some examples of possible participant scenarios related to the DWT NEG:

An employer refers a customer to the local office as a possible OJT candidate. The customer and employer are interviewed and determined eligible and appropriate for an OJT under the DWT NEG. Because the participant does not require any services other than OJT, dual enrollment in the Dislocated Worker program is not necessary. The case manager can enroll the participant in the DWT NEG and exit them once the OJT is complete.

A customer comes to the local office to inquire about WIA services. The customer is interested in taking computer classes at a school 15 miles from their home. The case manager enrolls the participant in the DWT NEG, but before classes start, the participant's financial situation changes and they realize they will not have enough money to pay for gas to and from training. The case manager enrolls the participant in the Dislocated Worker program to assist with transportation costs.

A customer comes to the local office to inquire about WIA services. The customer is preparing for their final semester of school in a high demand occupation and needs assistance finding an internship. The customer is confident they will have a job once they graduate, so the case manager enrolls the participant in the DWT NEG, opens a 21 and 18 activity, and pays for an internship for the final semester of training. Once training is over, the participant finds the job market is tighter than expected and that they need help finding work. Once the case manager realizes the participant will need additional assistance to obtain employment, they enroll the participant in the Dislocated Worker program and exit the participant from the DWT NEG once training is complete.

QUESTIONS / CONTACTS

For questions concerning the DWT NEG, please contact your assigned grant management officer. For questions concerning the WIA MIS, please contact Larry Belisle at extension 3271, or Jeanie Meholchick at extension 3323.

Grant Management Staff:

3880 – Vicki Parkinson
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