

## Nursing Workforce Advisory Council Minutes of the November 17, 2008 Meeting

### **Welcome and Introductions**

Council Chair B.J. Swanson called the meeting to order at 8:30 a.m. She thanked Noreen Davis and her assistant Keri Ann Rodgers for arranging for the council to meet in the Anderson Center at St. Luke's Boise Regional Medical Center. She welcomed council members and alternates in attendance and Dr. Tony Fernandez and Mr. Steven Frei via telephone. There were no changes to the agenda or the minutes of the last meeting. Dr. Lita Burns moved the minutes of the Sept. 15, 2008 council meeting be accepted as submitted; seconded by Kathleen Nelson and unanimously approved.

### **Meeting with the Board of Education Update**

Chair Swanson reported that she and Cheryl Brush attended the board meeting in Lewiston in October and Rep. Margaret Henbest participated by telephone. They provided an update on the efforts of the Nursing Workforce Advisory Council members. She said the board is interested in the topic of health care and nursing education in particular and that the board members will be open to considering proposals. She relayed that the members of the board seemed eager to learn more and staff agreed to provide additional information on supply-demand and will follow up on data exchange. Chair Swanson concluded the presentation went well.

Rep. Margaret Henbest added the importance of the council keeping the board updated on the progress of the council. She said the October meeting provided the opportunity to clarify the direction of the Nursing Workforce Advisory Council including

- the process to request social security numbers,
- identifying the K-12 numbers,
- tracking people outside of the system while they are students and
- addressing if the board's education efforts are effective in meeting gaps and needs of the population.

Chair Swanson called on Patty Sanchez to explain a solution to the council's request for data exchange that Dr. Mike Rush suggested. Ms. Sanchez reported that Dr. Rush acknowledged the importance of capturing accurate data and the Office of the State Board of Education will draft a proposal on behalf of the Nursing Workforce Advisory Council.

### **Report of Findings and Recommendations**

Communication and Research Administrator Georgia Smith of the Idaho Department of Labor introduced Chief Research Officer Bob Uhlenkott and Research Analyst Principal Sara Scudder, who gave a Power Point presentation to the council.

Discussion ensued.

Seven members were asked to meet in the near future to focus on the message the Nursing Workforce Advisory Council should send to the 2009 Idaho Legislature.

1. Rep. Margaret Henbest
2. Dr. David Schmitz
3. Ms. Susan Ault
4. Mr. Steve Millard
5. Mr. Robert Vander Merwe
6. Dr. Pam Springer
7. Dr. Carol Ashton

At the conclusion of a lengthy discussion, Workforce Policy Adviser Cheryl Brush of the Idaho Department of Labor asked council members whether the strategic plan needs to be revised, particularly the 400 seats expansion that appears to have been partially met. Ms. Brush asked for recommendations from the council.

Ms. Smith closed by indicating how staff will disseminate information to the council in response to members asking for talking points and information they need.

Nursing Workforce Advisory Council members will have the opportunity to offer comments for consideration prior to dissemination of the report.

### **Legislative Proposal**

Rep. Henbest worked on this proposal at the same time she was on line to present to the board of Education. She is prepared to discuss this. Chair Swanson offered the support of the council

### **Next Steps: Future Research**

In Ms. Scudder's presentation, the council identified four additional research efforts to complete between now and June

1. Vacancy and Turnover survey
2. Expansion Survey
3. Cross match of graduate information with board and labor data bases
4. Development of a new data base for collecting information for the Board of Nursing from institutions

Chair Swanson asked council members to identify other research or implementation needs to be addressed before the end of this funding year. She asked members to look at the strategies that are assigned to education and industry and what the council and staff should be working on to facilitate these goals. Chair Swanson asked if there were other activities to pursue that are more informational and policy oriented.

Chair Swanson asked Ms. Sanchez when the council needs to present any legislative/budget proposals to the board for consideration in the 2010 session.

## Next Meeting

Chair Swanson asked members to submit topics they would like to cover in the next council meeting.

## Adjournment

There being no further business to come before the council, Chair Swanson adjourned the meeting at 11 a.m.

### Attendance:

#### Members:

Ms. B.J. Swanson, Chair  
Ms. Susan Ault  
Dr. Manuelita Burns  
Ms. Noreen Davis  
Ms. Sandy Evans  
Rep. Margaret Henbest  
Mr. Roger Madsen  
Mr. Steve Millard  
Ms. Kathleen Nelson  
Ms. Tammy Perkins  
Dr. David Schmitz  
Dr. Pamela Springer  
Mr. Robert Vande Merwe

#### Via Telephone:

Dr. Tony Fernandez  
Mr. Steve Frei

#### Staff:

Jim Adams  
Cheryl Brush  
Sara Scudder  
Pat Nelson  
Georgia Smith  
Alice Taylor  
Bob Uhlenkott  
John Van Dyke

#### Alternates:

1. Dr. Mark Sugden  
Instructional Dean  
Health Sciences and Human Services  
College of Southern Idaho  
for Claudeen Buettner
2. Ms. Amber Miller  
Quality Director  
West Valley Medical Center  
for Sen. John McGee
3. Ms. Patty Sanchez  
State Board of Education  
for Dr. Mike Rush
4. Ms. Jewels Carpenter  
Professional-Technical Education  
for Dr. Mike Rush
5. Dr. Dale Bowers  
newly appointed Chief Academic  
Officer for the Board of Education  
for Dr. Mike Rush