

WORKFORCE DEVELOPMENT COUNCIL
May 26, 2011 – Executive Committee Meeting Minutes

Welcome

Council Chair Con Paulos called the meeting to order at 10 a.m. He welcomed everyone and thanked everyone for taking time out of their busy schedules to participate in the meeting.

The following members were present via the telephone conference call:

Con Paulos, Chair	Linda Clark, Region III
B.J. Swanson, Vice Chair	Jerry Beck, Region IV
Betty Kerr, Region I	Doug Sayer, Region V
Tony Fernandez, Region II	Jan Nielsen, Region VI

Agenda

Chair Paulos reviewed the agenda and no additions were requested.

- Minutes of the March 10, 2011 Executive Committee Meeting

Chair Paulos accepted a motion by B.J. Swanson, seconded by Jan Nielsen to accept the minutes; with no objections, the minutes were approved unanimously.

- **Transmittal #1 – Workforce Investment Act 15% Governor’s Reserve Funds**

Chair Paulos invited Cheryl Brush, Idaho Department of Labor to review Transmittal #1 for the committee. Ms. Brush explained that Transmittal #1 includes two requests for changes to the Governor’s 15% Reserve Funds for the current program year 2010.

1. Internships are included in the opportunities for work based learning activities.

Ms. Brush reminded the committee that during the November 18, 2010 meeting, the Council approved \$500,000 of carry-in 15% WIA funds to support statewide workforce activities for the Idaho Youth Corps and for customized training and on-the-job training (OJT) to increase business expansion opportunities in support of the department’s Business Solutions initiative. Less than half of these funds have been committed for projects and are available for other discretionary purposes. The staff recommends that the funds already committed to on-the-job training and customized training be expanded to provide internships for current enrolled participants or participants who have recently completed post secondary training and are not yet employed. Ms. Brush explained that Transmittal #1 as written only addresses internships for adults and dislocated workers; however expansion to this request would include youth participants.

2. Two Hundred and Fifty Thousand Dollars (\$250,000) previously reserved for the Governor’s Reserve be allocated to the WIA Adult Program during Program Year (PY) 2010.

Ms. Brush explained that the continuing resolution (CR) signed on April 15, 2011, impacted funds for Program Year (PY) 2010 and for PY 2011 beginning July 1, 2011. While the impact to this year was small, the Adult, Youth and Dislocated Worker programs were each reduced by approximately 10% at the national level (note Idaho actually received additional funds because its share of the pool increased for adult and youth funds and declined only slightly for dislocated workers). The intent was to absorb all reductions in the Governor's 15% allocation by reducing it from 15% to 5%. Due to errors in legislative language, the reduction has only been applied to first quarter funds. The effect will be to reduce new funds available to the Governor's reserve from approximately \$1.6 to \$1 million dollars. This can be absorbed during PY 2011 using funds that have not been spent this year and transferring some costs to the local level. If Governor's funds remain at the 5% level in 2012, more drastic action will be required.

Ms. Brush reported that the entire 10% cut was taken from the first quarter for the adult and dislocated worker programs. The dislocated worker program will receive 19% of the annual allotment during the first quarter, but the adult program will receive only 7.5%. The youth program was not impacted. There appears to be adequate carry out in the dislocated worker program to avoid disruption for those attending school fall semester, but not for adults. As such, we are recommending that an additional \$250,000 be transferred to the local WIA Adult program to ensure continued enrollment in school.

Chair Paulos accepted a motion by Betty Kerr, seconded by Linda Clark to approve Transmittal #1. A roll call vote was requested; and Transmittal #1 was approved unanimously.

- **Transmittal # 2 – Revised 2011 Vision, Mission and Goals Statement**

Chair Paulos invited Dwight Johnson, Idaho Department of Labor to review Transmittal #2. Mr. Johnson explained to the committee that the staff has attempted to incorporate all of the edits and additions that were suggested by the full Council during the March 24, 2011 Council meeting. Mr. Johnson noted the individual changes and edits were made to the draft document and explained that upon approval of the final draft by the Executive Committee members, the 2011 Vision, Mission and Goals Statement will be forwarded to the full Council for approval and adoption at the next Council meeting in the fall.

Chair Paulos accepted a motion by Doug Sayer, seconded by Tony Fernandez to approve Transmittals #2. A roll call vote was requested; and Transmittal #2 was approved unanimously.

Doug Sayer expressed concern over the retirement of older workers from the workforce which seems especially critical to the energy sector. Chair Paulos requested that the department monitor the affects of retiring workers on the workforce.

Adjournment:

Chair Paulos accepted a motion by B.J. Swanson, seconded by Betty Kerr to adjourn; with no objections, the meeting adjourned at 10:25 a.m.

Guest Attendance:

Melinda Adams
Cheryl Brush
Dwight Johnson
John McAllister
Pat Nelson
Randy Shroll
Sue Simmons